

Information for TBU students accommodated in the Max32 facility

Term of the contract

Students have concluded an Accommodation Agreement with HRR, which remains valid until 30 June 2026.

What students deal with through HRR and therefore with the accommodation officer at Hall U6 – Antonínova 4379, Zlín:

- **Submitting an accommodation application** in ISKAM, including the **deposit payment**
- **Check-in** and completion of all formalities (before arrival at **Max32**)
- **Booking a check-in appointment** (according to the check-in schedule in the *Detailed Accommodation Rules*)
- **Conclusion, changes, and early termination** of the **Accommodation Contract** (in ISKAM)
- **Issuing and exchanging:**
 - **registration sticker / temporary resident card**
 - **key and access card**
 - **bed allocation form**
- **Payment of rent**
- **Room changes**
- **Issuing and exchanging bed linen** (once a month)
- **Room inspection** in ISKAM
- **Termination of accommodation and handover of the room** (on working days 6:30–13:00), appointment booked in ISKAM
- **Returning:** bed linen, keys, access card, registration sticker/temporary resident card, and bed allocation form
- **Resolving property damage and payment of compensation**
- **Deposit refund** and settlement of liabilities towards HRR
- **Internet connection (Wi-Fi)**
- **Reporting defects** via the **defect log** in ISKAM

Notification of residence for foreign nationals

- **International students (including students from Slovakia)** are required to provide their personal details to the accommodation officer for the purposes of the Foreign Police (Act No. 326/1999 Coll., on the Residence of Foreign Nationals in the Territory of the Czech Republic).
- **On the day of check-in**, students must send their personal details to the MAX32 Operations Manager at saibert@creamre.cz, who will then forward them to the Foreign Police.

Detailed instructions are provided in the manual, which you will receive upon check-in at Hall U6.

What students handle at the reception of the Max32 accommodation facility:

- Visitors
- Use of the laundry room and bicycle storage

💰 Services available for a fee at the Max32 facility:

- Laundry
- Access to fitness and wellness
- Room cleaning

🕒 Reception opening hours at Max32:

Daily: 8:00 AM–12:00 AM and 1:00 PM–5:00 PM

☀️ Summer housing (July–August)

Students interested in summer accommodation at Max32 may submit their application by 30 April 2026 at the latest to the following email address:

✉️ saibert@creamre.cz

Students interested in summer accommodation in the university halls may submit their application by 30 April 2026 at the latest to the following email address:

✉️ koleje-u6@utb.cz